



Canon Sharples

Church of England Primary School and Nursery

Whelley, Wigan WN2 1BP

☎ (01942) 776188 Fax: (01942) 776119 ✉ enquiries@canonsharples.wigan.sch.uk

Headteacher: Mrs J Woodcock

Executive Headteacher: Mrs J Kneale

25th August 2020

Re: Arrangements for September 2020

Dear Parents/Carers,

We are carefully planning for the safe return of all children from Wednesday 2nd September 2020. This process involves undertaking risk assessments and putting in place proportionate control measures, following Government guidance.

We require you to adhere to the following:

- Ensure that your child attends school to minimise, as far as possible, the longer-term impact of the pandemic on your child's education, wellbeing and wider development.
- If your child displays symptoms of coronavirus (COVID-19), they must not come into school and should self-isolate for 10 days from the day the symptoms appear (household member 14 days). You can and should get a test for your child and we require you to inform us of the test results immediately.
- Please do not enter the school building, including the school office, unless you have a prearranged meeting. Instead, telephone or email the school office.
- You must not gather at entrances, gates or doors and please maintain social distancing at all times, including with staff at drop off and pick up points.
- Walk to school where this is possible and only arrive at your child's drop off and pick up time to avoid waiting.
- Please be considerate to members of the local community if you are parking vehicles. Please be reminded that the school car park is for staff only.

What your child needs to bring to school:

- Children need to wear the correct school uniform, which includes black shoes (no trainers please). For health and safety reasons, children are not allowed to wear earrings for school.
- A suitable outdoor coat.
- All medication must be returned to school if this has been taken home during the school closure – Please give this to a member of staff on the door, not the school office.
- A packed lunch in a clearly labelled lunch box – for children who do not require a school dinner.
- A water bottle with your child's name on it (for water only).
- PE kit, consisting of black pumps, blue shorts and a yellow/gold polo shirt, in a draw-string bag (no ruck sacks or bulky bags please).
- A flat book bag, suitable to fit in a tray, (again, no ruck sacks or bulky bags please).
- A morning snack (toast or a piece of fruit).





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What we will do:

- Support your child's safe return to school, focussing on wellbeing and re-establishing positive routines.
- Provide an ambitious and broad curriculum in all subjects, retaining the same amount of teaching and learning time each day.
- Provide stationery (please do not send your child with a pencil case or other objects from home).
- Organise children and staff into year group bubbles, keeping bubbles apart where possible, including year group worship, playtimes and lunchtime, and staggered drop off and pick up times.
- Encourage children to keep their distance within groups, although the Department for Education recognise that younger children will not be able to maintain social distancing and state that it is acceptable for them not to distance in their groups.
- Arrange classrooms to support distancing, which will include seating children side by side and facing forward, following Government guidance.
- Ensure that children wash their hands thoroughly, at regular times during the school day.
- Promote good respiratory hygiene.
- Maintain enhanced cleaning, including cleaning frequently touched surfaces.
- Take prompt action if a child or member of staff becomes unwell or has coronavirus (COVID-19) symptoms.
- Provide children with clear rules and routines to maintain safety around school.
- Resume provision of hot dinners for children who have a school dinner.

Drop off and Collection Times:

	Drop off time	Pick up time
Year One	8.30-8.45am	3.00-3.15pm
Year Two	8.30-8.45am	3.00-3.15pm
Year Three	9.00-9.10am	3.30-3.40pm
Year Four	8.50-9.00am	3.20-3.30pm
Year Five	8.40-8.50am	3.10-3.20pm
Year Six	8.30-8.40am	3.00-3.10pm

For Nursery and reception, please refer to individual letters sent out before the Summer break. Breakfast Club will be available from 7.45am each morning, if you require After School Club provision, please contact the school office to complete the necessary paperwork.

We are really looking forward to welcoming all children back to Canon Sharples in September 2020. Thank you in advance for your support and co-operation.

Yours sincerely,





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Mrs. J. Woodcock
Headteacher

